



Anglo-Eastern **Maritime Academy**

Prospectus

Diploma In Nautical Science



Campus:

Khandpe Village; Post: Kondiwade, Taluka:
Karjat, District: Raigad – 410201, India.
Maharashtra, India
Tel.: 91-2148-226847
Fax: 91-2148-226848
E-mail :
careers.sea@angloeasterngroup.com
aema@angloeasterngroup.com

Website : www.angloeasterncollege.com

Regd. Office:

Plot No. 50, Karmayog Building, Parsi
Panchayat Road, Near Sona Udyog,
Andheri (East), Mumbai 400069, India.
Tel: 91-22-26837007 / 67205600

Vision

To be recognized as a leading, innovative, dedicated and practical education provider in the maritime industry.

Mission

To educate and train to the highest standards in the maritime industry, making learning enjoyable and effective in the workplace.



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Anglo-Eastern Maritime Academy

1. An Introduction

Location

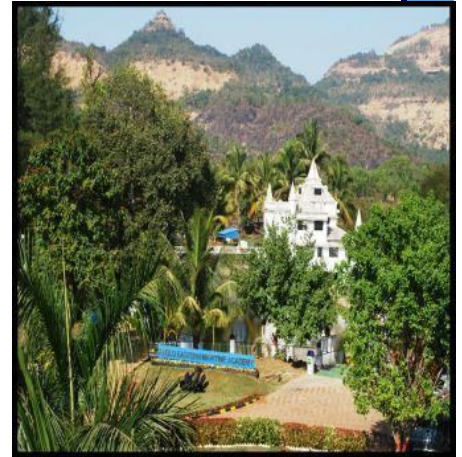
Situated in the heart of the Sahayadri valley, near Karjat, on the banks of Ulhas river and surrounded by beautiful mountain range, the academy is approximately midway between Mumbai and Pune (60 miles either way) and is served by local rail and road. The surroundings provide an ideal natural backdrop for a peaceful environment for training and learning. The weather is pleasant throughout the year. Under the serene sky this place is a boon for all the students who will wish to excel in their pursuit for becoming the proud officers of tomorrow.

The nearest airports are Mumbai International and Pune. Karjat is well connected by national highway and the multi-lane express highway between Mumbai and Pune.

About AEMA

Anglo-Eastern Maritime Academy is a part of the globally established Anglo-Eastern group. As per our CEO Mr. Peter Cremers "It is a long-time dream come true". The Academy commenced with its 1st batch of 120 deck cadets in Aug'09. The 2nd milestone was crossed with the commencement of the Pre-sea training of the 40 Graduate Mechanical Engineers in the month of Feb'10.

The Institute provides practical, theoretical, audio / visual and computer based simulator training to groom cadets into competent mariners and enable them master the latest technology and trends. AEMA has an intake of capacity 160 Cadets in August and 80 Cadets in February for the IMU DNS courses. More than the infrastructure, AEMA's greatest strength lies in its faculty. Top level professional, academic faculties and instructors have been carefully chosen based on the special knowledge and skills that they bring to the institute. AEMA intends to go much beyond just teaching the university syllabus. We intend to ensure that the Cadets not only acquires good technical knowledge, and obtains his diploma, but over the one year in the campus imbibes Officer like Qualities, builds character, develops communication and soft skills and acquires dexterous skills in practical application of seamanship, navigation and cargo work. A culture of safety, discipline, industriousness, teamwork would be infused into his persona so that when he leaves the campus he is an Officer and a Gentleman ready to face the sea.



2. Courses on Offer

Pre-Sea Training of Deck Cadets

Institute conducts training towards One Year 'Diploma in Nautical Science', (eventually leading to B.Sc. in Nautical Science) from the Indian Maritime University. Above course is also approved by the 'Directorate General of Shipping', Govt. of India.

Course commencement Date: 3rd February 2014

3. Eligibility

DNS Training Program

Educational Qualification



For 10+2 Science Students: from a recognized Board/University with Physics, Chemistry and Mathematics (PCM), with not less than 65% marks in PCM and aggregate.

OR

For B.Sc Students: With Physics as an individual subject in any one of the years of B.Sc, with not less than 60% marks in the final year of B.Sc, from a recognized University provided that the candi-date must have passed 10 + 2 examination with Physics, Chemistry and Mathematics (PCM) from a recognized Board.

OR

For BE/B.Tech Students: or its equivalent degree with minimum 60% aggregate from I.I.T. or from a college recognized by AICTE/UGC/DEC.

STUDENTS AWAITING RESULTS CAN ALSO APPLY

2. English : Should have passed with not less than 60% marks in English as a separate subject, at either 10th or 12th standard or in the Degree programme conducted by a recognized Board/University.

AND

3. Age Limit : Not more than 25 Yrs at the commencement of course (*Course commences on 1st February and 1st August every year*)

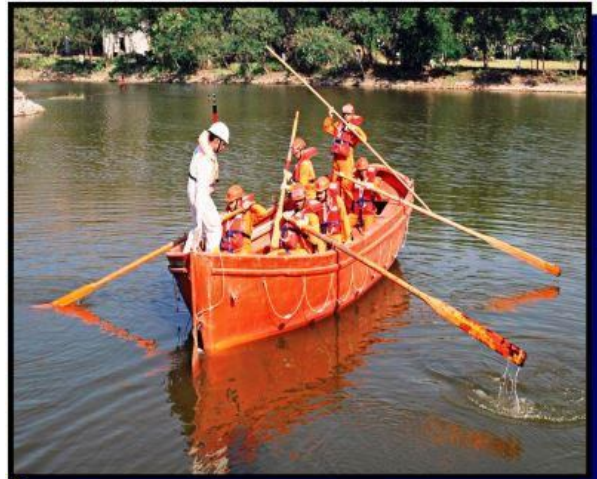
4. Physical and Medical Standards : Medically fit as per the standards set by Merchant Shipping Medical Examination Rules and eyesight 6/6 in each eye without visual aids. Go on the website to view the rules, <http://www.dgshipping.com/dgship/final/rules/medicex.htm>

4. Application Procedure

To apply send your detailed bio-data to careers.sea@angloeasterngroup.com or log on to our website <http://www.angloeasterncollege.com/applicationform.php?APPLICATIONFORM=SUBMISSION> to apply online. Please fill up the online application and click Submit.

A sample of the application form is given in the following page.

If you have any queries please feel free to contact us on the below toll free no. – **1800 209 2376**





Anglo-Eastern Maritime Academy

Application form for Entry as a Deck Cadet

Note: Fields with (*) mark are compulsory.

** - Proof / Certificate to be produced during interview.

Stream : Deck Cadet

Personal Details

Name : * _____
(Surname First)

Date of Birth : * _____
dd mm yy

Place of Birth : _____

Address : _____

City / Town : * _____

Pin Code : * _____

Contact Nos : Telephone No : * _____ (With STD Code)

Mobile No : * _____

E-mail : * _____
(All correspondence will be send to this ID.)

Whether candidate has valid Passport or not.

☐ YES

☐ NO

If yes, Passport Number _____

(candidates not having passport are requested to apply for the same at the earliest. It is recommended at the earliest for ease of joining ship)

Academic Qualifications

	Percentage	School / College	Board / University
X th (Over all %) *	_____	_____	_____
XII th (Over all %)	_____	_____	_____
XII th PCM %	_____	_____	_____
Highest English Marks (Xth / XIIth)	_____	_____	_____
B.E / B.Tech / B.Sc %	_____	_____	_____

(Note : Only B.Sc with Physics / Maths / Electronics / Chemistry with physics as a subject in at least 1 year can apply. provided candidate must have passed 10 + 2 examination with Physics, Chemistry and Mathematics (PCM) from a recognized Board)

Other Examinations Appeared (for example NDA, CDS, CES, IIT, CET, AIEEE etc. (Results / Marks and % Obtained))

A. _____ B. _____ C. _____

Extra Curricular Activities : **

A. _____

B. _____

C. _____

Hobbies : _____

Work Experience : ** (If any) _____

References : ** (If any) _____

Why do you want to join Anglo-Eastern / Merchant Navy? (Please write in not more than 50 words)

Your idea about sea life : (Please write in not more than 50 words)

Kindly E-mail the completed form to - : careers.sea@angloeasterngroup.com

Or you may post it to Anglo Eastern Ship Management (India) Pvt Ltd
303, 3rd Floor, Leela Business Park, Andheri Kurla Road, Andheri (East) Mumbai - 400 059 India

For queries call us : 022 - 61124433 / 4 / 5

Toll Free No.: 1800 209 2376

(Note:- Any candidate who has previously joined any maritime related courses and who has been issued INDOS number should declare the same at the time of joining)

The form can be also be filled on-line at

<http://www.angloeasterncollege.com/applicationform.php?APPLICATIONFORM=SUBMISSION>

Visit our websites : www.angloeasterncollege.com and www.angloeasterngroup.com

5. Selection Procedure

The candidates aspiring to join Anglo-Eastern undergo a stringent selection process which comprises of the following stages :-

- Online / Written test
- Psychometric test
- Interview
- Medical Test by company doctor in accordance with DGS Rules
- Final Selection



Anglo-Eastern is one of the First in India to introduce online testing for its candidates, this was done to en-sure that candidates have the benefit of giving tests from places nearest to their home town, thereby reducing the cost and time lost in travelling to the nearest metro. Also the online exam system is more secure with a centralized server containing the question database and 29 dedicated examination centers across the country which access the centralized server only for the period of the exam duration. Our service providers are professionals in conducting online tests and they ensure the sanctity of the tests is maintained at all times.

Stage 1 – Entrance Test

The application form can be filled on-line or sent in hard copy. The online test is of two hours duration containing questions on Maths, Physics, Chemistry, English, Aptitude, and General Knowledge. The level of difficulty will be Std XII and below

Stage 2 – Psychometric Test

After the on-line written test, a psychometric test shall be conducted to ascertain that the candidate has the aptitude and personality for a career at sea.

Stage 3 – Interview

Short-listed candidates who pass the online written and psychometric test shall be sent an email giving them the date of the interview at the nearest metro. The interviews will be held on specific dates at Mumbai, Delhi, Kolkatta, Chennai. The interview is conducted by a professional who is experienced in the task of selecting cadets and has ample experience to spot a good candidate during the interview. The candidate must present himself properly attired for the interview and carry with him original marksheets and certificates of Xth, XIIth and BE Marksheet and Degree certificates for verification. The interview gives weightage to Academic, Extra Curricular and all round personality of the candidate. The interview is held without prejudice and the selection is based only on merit.

Stage 4 – Medical Examination

Once the candidate has passed the interview, he is then directed to undergo a medical test through company appointed doctors. The medical reports are then forwarded to the Company. Eye Test will be carried out by the same doctor as per DG of Shipping Norms.

Stage 5 – IMU Common Entrance Test

Once the candidate has cleared stages 1 to 4 and meets the required percentage criteria in Physics, Chemistry, Math's and English, he/she is provisionally selected by Anglo-Eastern Maritime Academy. A provisional selection letter shall be issued to the candidates stating that their selection will be confirmed on submitting proof of qualifying the IMU Common Entrance Test (CET). In order to obtain the provisional selection letter and reserve their seat at the academy, the candidate needs to submit the following documents:-

1. 10th Std original mark sheet
2. 12th Std original mark sheet
3. B.Sc./ Graduation original mark sheet (if applicable)
4. Original Birth Certificate
5. Medical fitness report from company approved doctor
6. 2 passport size photos (kindly write your name behind the photo in pencil)
7. Demand draft of Rs. 50,000/- in favor of "Anglo Eastern Maritime Academy" payable at Mumbai. (This is the advance fees, which is included in the fee structure)

The application form for the IMU common entrance test, can be downloaded from the IMU website <http://imu.edu.in>. The candidate must fill the form under the sponsored category and the name of Anglo-Eastern Maritime Academy should be entered in the Sponsored column.

Stage 6 – Final selection

On having qualified for the IMU CET, AEMA shall issue the Joining letter to the candidate and he/she would need to make the payment for the Semester 1 course fee.



6. Joining Instructions

1. You are required to communicate details of your arrival (mode/time of arrival along with number of persons accompanying) to campus by any of the following means:-
 - (a) Email - aema@angloeasterngroup.com
 - (b) Fax - 02148- 226848
 - (c) Phone - Duty Warden 9223591268 / Duty Security Supervisor 9223591271
2. College transport will be available from Karjat station between 0900h and 1500h on the reporting day. Cadets arriving beyond these timings are to make their own arrangement to arrive at campus. Auto Rickshaws are readily available at the station. The campus is located about 7.5 km from station and the nearest land mark is Village Khandpe. A route map showing approach guidelines for the Institute is enclosed in Appendix A.
3. Upon your arrival at the campus, the incoming formalities which include completion of all forms and campus counseling for cadets (with accompanying parents/guardians) will be carried out. These activities would only be conducted till 5 PM.
4. There is no accommodation facility at campus for any accompanying parent/guardian at campus. However there are hotel accommodations available at Karjat, the list of hotels is enclosed in Appendix B.
5. You are required to arrive in the campus properly attired.
6. You will be briefed about your safety and security in campus on your arrival.
7. You are advised not to bring any expensive item / gadget to the hostel. Mobile phones with camera are not permitted in the campus. Also Electrical appliances such as kettles, hot plates, music systems etc, are prohibited in campus. AEMA shall not be responsible for the loss of any items.
8. Nominal amount of cash is allowed, just enough for trips during shore leave and for return home. There are major banks ATM available at Karjat. You are advised to restrict the items to be brought by you to the campus as per the list given in item 10 below. The list of books and items supplied at the campus is given below .
9. You will be required to make own arrangements to meet the following expenditure during your training period at AEMA.
 - ◆ Expenses incurred for any specialized / prolonged medical treatment. Parents will be informed at the earliest of any contingency. Cadets are covered under medical insurance policy during their stay at campus.
 - ◆ Expenses to and fro home journey, whenever such journey is made and during shore leave.
 - ◆ Any miscellaneous personal expenditure.

10. You are required to bring the following items at the time of joining –

- i. Three sets of civilian clothes for personal use (You may choose not to get three pair of civilian clothes, as the requirement to wear would be minimal only when returning back home after completing a semester. The liberty/shore leave, whilst in the campus, is in uniform. Cupboard space is limited to each cadet). Baggy type and low waist trousers are not permitted.
 - ii. Three plain black trousers, three full sleeve plain white shirts and one terry cotton black tie for day to day use till such time the uniform is supplied.
 - iii. One pair of plain black leather shoe. At least two sets of P.T. rig (White shorts, plain white T-shirt with collar, white socks, Pre-dominantly white sports shoes). Girl students may wear white / black slacks in lieu of shorts. Sufficient number of black cotton socks to be carried.
 - iv. Items of personal hygiene / Toiletries, including at least 6 pcs of white handkerchiefs.
 - v. Sufficient under garments.
 - vi. Sufficient warm wear for the winter months including Black full sleeve sweater.
 - vii. Black shoe polish.
 - viii. One pocket flashlight with sufficient batteries.
 - ix. One working Alarm clock.
 - x. Rain Protective Gears (Umbrella, Raincoats, Rainy shoes but black in colour)
 - xi. Night suits - Pyjama and tops - 2 nos.
 - xii. Sewing kit
 - xiii. Sikh cadets are to carry proper black/white patkas for informal/ sportswear. Patkas with slogans/ designs are not permitted.
11. At least, 32 copies of passport size & 4 stamp size (3 x 3 cms) colour photographs in white shirt, in a light background must be carried by the candidates. Please ensure that the photographs have the front face and both ears visible, it is not permissible take photographs with Glare glasses, Caps or other head covering, Turbans permitted if normally worn.
12. Certificates - 10th and 12th Mark sheet 12th Passing certificate, School leaving certificate, All semester mark sheets for B.Sc and Engineering students, Proof of age. Medical report, MMD eye test report all in originals and 6 copies to be submitted to the academy. In case the original certificates have been submitted at AESM, attested photo copies are required to be produced at the time of reporting at campus.
13. Candidates are requested to carry at least 4 extra photocopies of the documents and to maintain a copy at home.
14. Hostel residence is compulsory. Movement outside campus is normally restricted over weekends subject to performance / behavior during the week on passes issued by the Officer In-Charge.
15. Please ensure passport application formalities are completed prior joining the academy, as delays related to passport and leave request for same will result in loss of attendance. DGS stipulates requirement of 90% attendance.

16. Since attendance is a strict requirement under IMU and DG Shipping, we strongly advise students to desist from requesting any leave during their stay in Campus. You are also requested to inform your parents not to make leave requests similarly. Granting leave will be at the discretion of the management and will be on a case to case basis. A cadet when granted leave from campus, on extreme emergency/compassionate grounds, will be issued a leave slip prior to leaving the campus. The leave slip would have details regarding the leave he is proceeding and the date that he is required to report back. It would be mandatory for the cadet to produce the leave slip back on reporting with an endorsement by parents/guardian. This is only to ensure the safety of the cadet and also validation of the leave availed.

17. Parents/ Guests are permitted to visit over weekends. Meetings are to take place in the Admin Block/ Guest room only with the prior approval of the Warden. Guests are not permitted to visit student's cabins except on the first day of reporting.

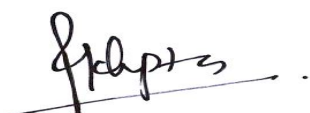
18. It is a DGS requirement for each cadet to swim at least 50 meters non stop without any floating aids. So kindly ensure you are capable of complying with this requirement. However institute will be providing training in swimming.

19. During the period of training in AEMA, no student is allowed to park / commute on his personal vehicle, within the campus. Other general rules and regulation with regard to behavior, conduct and training are placed at Appendix D.

20. Cadets will be issued an ID Card on reporting at the AEMA. They would be required to wear it on person when in uniform (for classes) and whilst proceeding out on liberty/shore leave. The ID Card would need to be surrendered on completion of training at AEMA.

21. In case of any difficulty in contacting any of the personnel or any other clarifications, the following can be contacted :-

- | | |
|---------------------|--------------------------------|
| (a) Warden - | 9223591268 / 9223497224 |
| (b) Administrator - | 8879631222 |
| (c) HOD (DNS) - | 8879631226 |
| (d) Principal – | 9223591274 |



Capt. Pawan Kumar Gupta
Principal



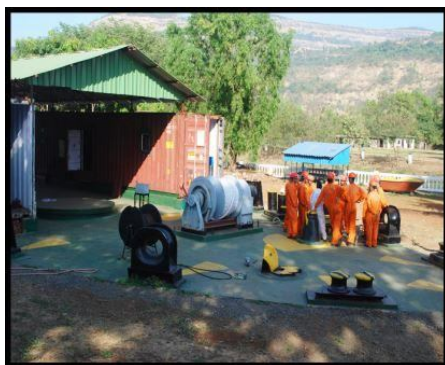
Items supplied by AEMA during joining

A. Uniform

S. No.	Description	Quantity
1	Black Terrycot trousers with zip, back pocket double pleat - 2 side cut	3 nos.
2	White Terrycot half-sleeve shirts with two front pockets and holes for epaulettes	4 nos.
3	White Terrycot shirts full-sleeves with single front pocket and holes for epaulettes	1 no.
4	Orange boiler suits- long sleeves for Workshop	2 nos.
5	Black Terrycot ties - 5 cm wide (same colour & cloth as item 1)	1 no.
6	White uniform peak-cap (plastic) with cap band and zari badge (not for sikhs)	1 no.
7	Cadets Epaulettes with full stripes	1 no.
8	Black cotton socks	4 pairs
9	Swimming trunks	1 no.
10	Coat Hangers (Plastic)	6 nos.
11	Black Shoes	1 pair
12	Ked (Sports shoes)	1 pair
13	Black Safety Shoes	1 pair
14	Leather Hand gloves	2 pairs
15	Helmet, with adjustable straps	1 no.
16	White Pagdi cloth for Sikhs	1 no.
17	Sports wear	1 no.
18	Black AEMA Belt.	1 no.

B. Linen

S. No.	Linen	Quantity
1	Cotton Turkish Bath-Towels	2 nos.
2	Cotton Turkish Hand-Towels	2 nos.
3	Cotton Bed sheet, Single Bed	2 nos.
4	Pillow cover	2 nos.
5	Blanket	1 nos.
6	Mattress Cover	1 nos.



Items supplied by AEMA during joining

C. Notebooks, Stationary & Charts

S. No	Notebooks	Quantity
1	A4 Size soft Cover books 156 Pages or files with loose sheets	6
2	A4 Size soft Cover books 180 Pages or files with loose sheets	6
3	Practical Note Book A4 Size soft Cover 100 Pages (One Side ruled & One Side blank)	6

S. No.	Stationary	Quantity
1	Compass Box	1 no.
2	12" Scale	1 no.
3	Pencils - HB Extra Black	1 Box (10)
4	Erasers	1 Box (20).
5	Pencils - 2B	1 Box (5).
6	Ball Pen (Blue)	5 Pieces.
7	Plastic Container for Charts	1 no.
8	Sling Bag	1 no.
9	Requisite no. of files/500 sheets will be given	

S. No	Chart B & W	Quantity
1	BA 5059 English Channel	1
2	BA 813 S. Sri. Lanka Coast.	1

D. All Text Books as required



7. Facilities at AEMA

Boarding and Lodging

Being a fully residential programme, lodging facilities for the cadets comprise of twin / triple sharing rooms with presence of a duty warden, duty instructor and medical supervisor. Food served is of mixed cuisine. The diet is well balanced and the food is wholesome.

Workshop and Laboratory.

Well-designed and fully equipped Workshops are provided for engineering and nautical cadets. The workshops are equipped with lathe machines, shaping machines, milling machines, welding and gas cutting equipment, plumbing and carpentry equipment, bench and pipe fitting equipment, electric and electronic controls, hydraulics and pneumatics trainer, to impart in-house training to cadets in the use of various machines and equipment. Deck cadets are also required to undergo some basic workshop training. AEMA follows a very high standard of Safety and any candidate found to be flouting the safety norms will be reprimanded.

Ship Forecastle Area

Academy has ship forecastle replica to educate cadets in mooring, un-mooring practical operations with working mooring winch. Academy also has two seamanship labs with working equipments

Ship Handling Simulator

The Nautical cadets are given hands on training for steering practice on the Bridge simulator besides functioning of Navigation equipment like Radar, Echo Sounder, Electronic Charts Display is demonstrated to supplement the theory with practical.

Library

A well-equipped Library with technical books on all subjects to enhance the knowledge of the students and recreational books for their reading pleasure. An E-library which allows them access to the in-house Knowledge Management system and the MEETS STCW programme which has been specially designed to cater to their onboard training.



Recreation

Time is allowed for recreation, which is today equally important for overall growth, and as a part of the training. AEMA offers games like table tennis, basketball, football, volleyball, badminton, swimming, etc. Recreation room with TV and indoor games allow the cadets to socialize and unwind themselves at the end of the day. A well equipped Gym allows cadets to work out and keep themselves bodily fit.

Laundry Service

There will a biweekly laundry service for uniforms, sports wear, workshop attire and linen. The cadets will be instructed on the days of collection and delivery. There is also a local laundry service which the cadets may utilize for their personal clothes, the cost for this will be borne by the cadets themselves. In addition an in-house launderette with washing machines and dryers available for meeting daily washing requirement.

Kiosk

The Anchorage is an in-house kiosk at AEMA where eatables, snacks etc can be purchased on cash transactions. The timings when the kiosk is open are 1200 -1300 and 1700 – 1830 hrs.

Computer Lab

AEMA has a state of the art, fully equipped computer lab with internet for training the cadets in the use of Computers and IT. The cadets are allowed to use the computers and internet for educational purposes and to make various projects as a part of their training . They are also permitted for personal email/netsurfing use during leisure hours.

Wheel House

Academy has a replica of modern Merchant Ship's Wheel-house. Cadets practice handling of all bridge Equipments & bridge watch-keeping systems. A functional Light house is provided for cadets to identify various Light characteristics.



Teaching Aids

Each classroom is provided with Laptops, projectors, audio and visual aids to promote innovative teaching methods. Video training films on relevant subjects are screened regularly.

Ship Visits

At AEMA we believe that it is essential to support the classroom teaching with practical training in order to boost the understanding of any subject. With this aim in mind, a number of ship visits are arranged for the cadets during their Pre-sea Training time to enable them to see and experience the real thing, and to enhance their understanding of the construction and operation of various ships and their equipment.

Self Study

Self study and preparation time is allowed for cadets to assimilate the subjects, and the Duty Faculty/Instructor are available to assist with any difficulties. Self Study is important for cadets to catch up on the daily studies.

Other Activities at AEMA:

Mock-up drills on various situations (emergency evacuation, boat drill etc)
 Safety procedures (Safety Inspection, Near Miss Reporting, Incident Investigation)
 Project assignments
 Physical training
 Steering practice for Nautical Cadets
 Comprehensive Workshop Training for Engineering cadets
 Star recognition
 Etiquette, table manners and social graces
 Elocution
 Lookout and watch keeping procedures
 Audio-visual films on Safety and other aspects of Ship board routines
 Computers - software familiarisation
 Games - indoor and outdoor/recreation/swimming
 Soft skill training
 Public Speaking



8. Standing Rules during Your Stay at AEMA

Students will be informed of the routine and activities through the following:

- ◆ Institute Orders.
- ◆ Standing Rules for Classes & Workshop
- ◆ Leave Rules
- ◆ Library Rules.
- ◆ Announcements and General Notices.
- ◆ Student should strictly follow Computer ethics.

The following are initial orders on joining and additional or amended orders will be issued from time to time.

◆ Institute Orders

1. It is compulsory for all students to take part in P.T., indoor and outdoor games, swimming, parades, divisions or any other co-curricular activities.
2. Students must carry out all written/verbal orders of authorities/cadet appointments promptly.
3. Senior officers of AEMA will be accessible to students normally with the permission of warden / faculty members. However, in case of an emergency, anyone can be contacted
4. All activities and routine must be carried out smartly and punctually.
5. Wearing Uniform is compulsory at all times. Uniform worn must be clean, ironed and correctly.
6. Students are to refrain from carrying any generic medicines at the time of joining. All medicines will be issued at AEMA as necessary, under the prescription of medical officer. If students are reporting to AEMA campus with medicines due existing prescription, they are required to declare the same at the time of joining/reporting to campus and also submit the prescription which should be from a certified medical practitioner.
7. Smoking chewing of tobacco, consuming of alcohol or drugs is strictly forbidden. Defaulters will be dealt with severely and may result in suspension / removal from training.
8. Sikh Students shall have their hair, beard groomed and secured properly. All the other Students are to remain clean- shaven.
9. Students will not leave hostel without prior permission. Unauthorized absence from classes / work shop / hostel will be dealt with severely and may result in suspension and / or serving of Back Time. Back Time means extra time to be put up beyond one year for disciplinary reason / other restrictions as decided by the Disciplinary Committee.
10. During the period of training in AEMA, no student is allowed to park / commute on his personal vehicle, within the campus.
11. Students are strictly prohibited from assaulting anybody physically or inflicting injury in any manner. Also they are prohibited from using abusive language, catcalling, shouting, disorderly behaviour, misdemeanour and misconduct reflecting lack of disciplined behaviour. All the above will result in disciplinary action.

12. Ragging of any kind is not allowed in the Academy. Ragging of a junior student or students of their own batch is a cognizable offence and as such is punishable under the law. Apart from any other punishment under the law of the land, students are liable to be expelled from training if found guilty of the same.
13. Students will be asked to pay for any damage caused by him / her to the property of AEMA.
14. Mess timings and decorum to be strictly followed at all times.
15. Hostel rooms must be kept clean at all times. Same will be subject to regular inspections. If rooms found in unsatisfactory condition it will invite punishments.
16. Health, Safety and Security Guidelines will be advised to all candidates on joining and cadets will be required to sign "Safety & Security Declaration", which bars them from going close to any water body (river, lake or reservoir), mountains, waterfalls and dense forest areas.

♦ **Standing Rules for Classes & Workshop**

17. Attendance at Classes and Workshop is compulsory. Under no circumstances will a student absent himself from classes/workshop except with proper permission. 90% attendance in classes of each subject and 100% in workshop is mandatory in order to appear for the Examination. Period of absence includes time spent on unscheduled leave / minor ailments etc. or any other kind of absence from the class except hospitalisation.
18. Students returning to hostel during normal working hours of their Institute / Workshop must take permission from HOD and report to the Hostel Warden.

♦ **Leave Rules**

19. Students are granted leave during periods of vacation, which is declared by the Institute.
20. Written requests for late pass up to 1800 hrs (after class hours) should be made to the warden.
21. Students absent / away from the training in excess of the permitted leave without permission may lose credit marks / be debarred from appearing in the examinations / be removed from the training on disciplinary grounds.
22. Students may be granted leave on medical grounds on the recommendation of the Medical Office
23. All applications must be addressed to the Head of Department (HOD) and forwarded through the class faculty / instructor in-charge and Hostel Warden.
24. The cadets are generally permitted shore leave in the city to meet relatives, friends and have an outing on Sundays subject to individual performance. While on shore leave, cadets are expected to behave like officers and not to imbibe alcoholic drinks or drugs of any type. Consumption of tobacco products and cigarettes on the premises or during shore leave is strictly forbidden. Cadets found consuming or in possession of any kind of prohibited items / contraband will be summarily removed from training.
25. In the interpretation of these rules, the Management's decision will be final.

♦ **Library Rules**

26. Library Rules in force shall be displayed in the library.

♦ **Student should strictly follow Computer ethics.**

27. Student should not use computer to harm other people. A cyber complaint can be booked for abusive chats and harassment. Students should comply with Net Lab regulations and should not download from unauthorized websites, transfer system software, download copyrighted material.

9. Fee Structure

Fee structure for DNS batch Cadets – February 2014

Particulars	Gross fees
Fees	Rs.
Admission fees	25,000
Course Tuition fees	2,00,000
<i>Sub-total</i>	2,25,000
Other charges	
Uniform, books, linen etc	25,000
Boarding/Lodging & other amenities	2,17,000
Caution deposit*	15,000
<i>Sub-total</i>	2,57,000
Grand Total	4,82,000
Additional Charges payable at the time of admission	
IMU Fees**	27,500
IMU Counseling fees**	10,000
IMU Exam Fees	9,500
STCW Basic Safety Course Fees	11,000
OTFC and CTFC (without accommodation)	7,000
<i>Sub-total</i>	65,000



Note:

- ◆ Cost of Personal laundry, Telephone, Passport will be directly borne by the candidates,
- ◆ The company will cover medical expenses through group insurance for Rs.100,000/- any expenses over and above will be borne by the candidate,
- ◆ The IMU exam fees is Rs. 500/- per exam per subject and Rs. 300/- per practical and Rs 300/- for mark sheets for both the semesters
- ◆ IMU exam fees and STCW course fees to be brought by cadets at time of admission.
 - * Refundable one month after completion of the course, after adjustment for damages, breakages remitted directly to account.
 - ** Draft are submitted by AEMA to IMU during document verification.
 - *** FPFF & PST=7000, EFA & PSSR=4000.
 - **** Additional Rs. 3000 for campus accommodation, if applicable.

Particulars	Rs.	
Advance fees #	50,000	Includes Rs 25000/- admission fees & Rs. 25000/- towards Uniform, Books, Linen etc. Admission will be confirmed only upon receipt of this fee.
Draft to be made in the name of “ Anglo Eastern Maritime Academy ” payable at <i>Mumbai</i>		

#Advance Fees is not refundable.

ii) 1st Fees Instalment Payment : To be paid before 15th January 2014

Particulars	Rs.
Course Tuition fees	1,00,000
Boarding/Lodging & other amenities	1,17,000
Caution deposit*	15,000
Total fees to be paid as First Instalment	2,32,000
Draft to be made in the name of "Anglo Eastern Maritime Academy" payable at Mumbai	

iii) IMU Fees : To be paid before 15th January 2014

Particulars	Rs.
IMU Fees	27,500
IMU Counselling fees	10,000
Total IMU Fees	37,500
Draft to be made in the name of "Indian Maritime University" payable at Chennai and to be submitted.	

iv) Other Fees: To be paid at the time of admission at AEMA

Particulars	Rs.
IMU Exam fees	9,500
STCW , OTFC & CTFC course fees	18,000
Total other fees	27,500
Separate drafts in the name of "Anglo Eastern Maritime Academy" and payable at Mumbai.	

v) 2nd Fees Instalment Payment : To be paid before 30th June 2014

Particulars	Rs.
Course Tuition fees	1,00,000
Boarding/Lodging & other amenities	1,00,000
Total fees to be paid as Second Instalment	2,00,000
Draft to be made in the name of "Anglo Eastern Maritime Academy" payable at Mumbai.	

While submitting your draft please remember to write you name behind the draft in pencil and retain a copy of the draft.

If the candidate withdraws from the course or is expelled from the institute the refund of fees will be as per the fee refund policy stated in the prospectus.

i) On Selection: Immediately on completion of selection process

Fee Refund Policy

If the candidate withdraws from the course or is expelled from the institute the following amounts are non refundable -

NON REFUNDABLE AMOUNTS

Case 1. Prior to his joining the academy:

Particulars	Rs.
Admission fee	25,000
Advance for Uniforms, books, Linen etc.	25,000
Any other cost incurred by AEMA	

Case 2. After Joining AEMA:

Particulars	Rs.
Admission fee	25,000
IMU Fees	37,500
Advance for Uniforms, books, Linen etc.	25,000
Tuition fees: First Semester *	1,00,000
Tuition fees: If also in Second Semester *	1,00,000
STCW course fees	As applicable
Exam Fees	As applicable
Boarding and Lodging	Rs. 1000/- per day will be deducted for each day stay in campus

Note :

- ◆ *Tuition fees will not be refunded if the cadet has attended even for one day of that respective semester.
- ◆ The caution deposit of Rs 15,000/- will be refunded after adjustment for damages, breakages etc.
- ◆ **The final amount for a refund will be solely at the discretion of the Principal and the Management on a case to case basis.**



The map illustrates the geographical context of the AEMA project. It shows the Ulhas River flowing from the north towards the south. The AEMA dam is located near Sangvi Village, with a reservoir behind it. The Karjat Highway runs parallel to the river, connecting Karjat to AEMA. The Mumbai-Pune Expressway is shown to the west, with the Karjat exit leading to the Karjat Highway. The Karjat Railway Station is also marked. The map includes various landmarks and villages, such as Khopoli, Khancpe, Sangvi, and Dahivali. A yellow shaded area represents the Mountain Range. A scale bar indicates 18 kms to AEMA and 8 kms to AEMA.

Hotels Near AEMA campus at karjat

Sr. No.	Name	Address	Room Type	Rate	Per Day	Caontact No.	Con-tact Per-son	Dis-tance From Cam-pus
1	Royal Garden Karjat	Chowk- Karjat-Murbad Highway, Nanamastar Nagar, Mudre (BK), Karjat- Raigad, Pincode:-410201	Deluxe Room Non AC Ac Deluxe	Rs 1040/- 2 Person Staying Rs. 1248/-	Rs. 1040/- -	02148/22270 4, 9326106060		9 KM
			Suit Room Non AC	Rs. 2200/- 4 Person Staying	Rs. 2200/- -			
			AC Room	Rs. 2750/-	Rs. 2750/- -			
2	Mohili Meadows Resort	Mohili Villege, Tal- Karjat, Dist Raigad. Pincode-410201. inof@mohilemeadowsresort.com www.mohilimeadosresort.com	Deluxe Room	Weekdays- Rs 5500 for couple In- cluding Food 12 PM To 10 AM Weekends Rs 6500	One Day Picnic 750 Rs per per- son In- cluding food	9225853977/ 022- 61205015/16/ 17	Dipak	5 Km
3	Dr. Modi's Resort	At- Post Kirauli, Villege Wanjale, Tal-Karjat, Dist- Raigad, Pincode- 410201, Email- info@drmodisresort.com Website: www.drmodisresort.com	Double occupancy Single Oc- cupancy	Rs 4000/- Breakfast, Lunch & Din- ner, Rs 3500/- Min- imum 5 Night	650 Rs/- Breakfast, Lunch & Evening Tea.	9975070423	Poro- hit	11 Km

1. JULIAS RIVER
2. MAIN ROAD
3. MAIN ENTRANCE
4. SIDE ENTRANCE
5. PARADE GROUND
6. MAST
7. ACADEMIC BLOCK
8. ADMIN. BLOCK
9. AUDITORIUM
10. HOSTEL 1
11. HOSTEL 2
12. PRINCIPAL'S BUNGLOW
13. HOSTEL 3
14. GYMNASIUM
15. CLUB HOUSE
16. LAKE 1
17. LAKE 2
18. CHATTAI
19. BOAT JETTY
20. BOAT DUKAT
21. FORECASTLE
22. WHEEL HOUSE
23. MESS
24. PARKING AREA
25. GALS' HOSTEL
26. FACULTY QUARTERS
27. INSTRUCTOR'S QUARTERS
28. BASKETBALL COURT
29. BADMINTON COURT
30. WORKSHOP
31. DINING AND MESS HUT
32. PLAYGROUND
33. LIGHT HOUSE
34. ATHLETIC GROUND
35. SWIMMING POOL
36. LIBRARY
37. STREAM
38. SIDE ROAD
39. INTERNAL ROAD
40. GENERATOR ROOM



LOCATION MAP



WENT FOR ON THE OUTBOARDS OF NEW HAVEN, CT, IN THE WARM OF SUMMER. I WAS IN THE BOAT FOR THE FIRST TIME. I WAS IN THE BOAT FOR THE FIRST TIME. I WAS IN THE BOAT FOR THE FIRST TIME.

Kennedy, however, says that the industry's "biggest mistake" is to focus on the "big" media. He says that while there is a lot of money in the "big" media, there is also a lot of money in the "small" media. He says that the industry should focus on the "small" media, which he defines as "any media that is not the big three (TV, radio, and print)." He says that the "small" media is growing much faster than the "big" media, and that it is becoming an increasingly important part of the media landscape. He says that the industry should focus on the "small" media, which he defines as "any media that is not the big three (TV, radio, and print)." He says that the "small" media is growing much faster than the "big" media, and that it is becoming an increasingly important part of the media landscape.

[illegible]

ROAD MAP

- [illegible]



CAMPUS MAP

PLOT AREA

- CAMPUS 1 ... 19.4.2022

