



Anglo-Eastern Maritime Academy

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Prospectus

Electro Technical Officer (ETO) Course -2014



Campus:

Khandpe Village; Post: Kondiwade,
Taluka: Karjat, District: Raigad –
410201, India.

Maharashtra, India

Tel.: 91-2148-226847

Fax: 91-2148-226848

E-mail : Prior admission:-

careers.sea@angloeasterngroup.com

E-mail : On Securing admission:-

aema@angloeasterngroup.com

Website :

www.angloeasterncollege.com

Regd. Office:

Plot No. 50, Karmayog Building, Parsi
Panchayat Road, Near Sona Udyog,
Andheri (East), Mumbai 400069,
India.

Tel: 91-22-26837007 / 67205600

Vision

To be recognized as a leading, innovative, dedicated and practical education provider in the maritime industry.

Mission

To educate and train to the highest standards in the maritime industry, making learning enjoyable and effective in the workplace.



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Anglo-Eastern Maritime Academy

1. An Introduction



Location

Situated in the heart of the Sahayadri valley, near Karjat, on the banks of Ulhas river and surrounded by beautiful mountain range, the Academy is approximately midway between Mumbai and Pune (100 Kilometers either way) and is served by local rail and road. The surroundings provide an ideal natural backdrop for a peaceful environment for training and learning. The weather is pleasant throughout the year. Under the serene sky this place is a boon for all the students who will wish to excel in their pursuit for becoming the proud officers of tomorrow.

The nearest airports are Mumbai International and Pune. Karjat is well connected by national highway and the multi-lane express highway between Mumbai and Pune.



About AEMA

Anglo-Eastern Maritime Academy is a part of the globally established Anglo-Eastern group. As per our CEO Mr. Peter Cremers – “It is a long-time dream come true”. The Academy commenced with its 1st batch of 120 deck cadets in Aug'09. The 2nd milestone was crossed with the commencement of the Pre-sea training of the 40 Graduate Mechanical Engineers in the month of Feb'10. In 2012 the ETO course started to cater to the demand of trained Electro Technical Officers onboard. Presently the campus has an yearly intake of 240 DNS and 160 GME Cadets and 40 ETO's.



The Institute provides practical, theoretical, audio / visual and computer based simulator training to groom cadets into competent mariners – able to master the latest technology and trends. More than the infrastructure, AEMA's greatest strength lies in its faculty. Top level professional, academic faculties and instructors have been carefully chosen based on the special knowledge and skills that they bring to the institute. AEMA intends to go much beyond just teaching the Director General of Shipping prescribed syllabus. We intend to ensure that the ETOs not only acquire good technical knowledge, but over the four months in the campus, also imbibe Officer like Qualities, build character, develop communication and soft skills and acquire dexterous skills in practical application of knowledge and skills. A culture of safety, discipline, industriousness, teamwork would be infused into his persona so that when he leaves the campus he is an Officer and a Gentleman ready to face the sea.



2. Courses on Offer

Pre-Sea Training of Electro Technical Officers.

Directorate General of Shipping, Government of India approved Electro Technical Officer (ETO) course for 4 months duration followed by 8 months onboard training.

Course Commencement Date : 16th June 2014.

3. Eligibility

ETO Training Program

Educational Qualification



1. Candidate must have successfully completed BE / B. Tech in Electrical Engineering, Electrical and Electronics Engineering or Electronics Engineering and Electronics & Telecommunications with 60 % marks from either a Central or State recognised College/ University or AICTE approved College.

STUDENTS AWAITING RESULTS CAN ALSO APPLY

2. **English** : Candidate must have obtained 50% marks in English subject either in 10th or 12th standard /Diploma exam from a recognised board.

AND

3. **Age Limit** : As per DG Shipping requirements. We would prefer candidate to be not more than 28 Yrs at the commencement of course (*Course commences in June*)

4. **Physical and Medical Standards** : Medically fit as per the standards set by Merchant Shipping Medical Examination Rules 2000 and eyesight 6/12 in each eye without visual aids and no colour blindness.

Go on the website to view the rules:-

<http://www.dgshipping.com/dgship/final/rules/medicex.htm>.

4. Application Procedure

To apply, send your detailed bio-data to careers.sea@angloeasterngroup.com or log on to our website <http://www.angloeasterncollege.com/applicationform.php?APPLICATIONFORM=SUBMISSION> to apply online. Please fill up the online application and click Submit.

A sample of the application form is given in the following page.

If you have any queries please feel free to contact us on the below toll free no. – **1800 209 2376**





Anglo-Eastern Maritime Academy

Application form for Entry as a ETO

Note: Fields with (*) mark are compulsory.

** - Proof / Certificate to be produced during interview.

Stream : ETO

Personal Details

Name : * _____
(Surname First)

Date of Birth : * _____
dd mm yy

Place of Birth : _____

Address : _____

City / Town : * _____

Pin Code : * _____

Contact Nos : Telephone No : * _____ (With STD Code)

Mobile No : * _____

E-mail : * _____

(All correspondence will be send to this ID.)

Passport Number _____

(candidates not having passport are requested to apply for the same at the earliest. It is recommended to possess a passport at the time of admission)

Academic Qualifications

	Percentage	School / College	Board / University
X th (Over all %) *	_____	_____	_____
XII th (Over all %)	_____	_____	_____
XII th PCM %	_____	_____	_____
Highest English Marks (Xth / XIIth)	_____	_____	_____
B.E / B.Tech / B.Sc %	_____	_____	_____
AICTE approval of the course and College			

Extra Curricular Activities : **

A. _____

B. _____

C. _____

Hobbies : _____

Work Experience : ** (If any) _____

References : ** (If any) _____

Why do you want to join Anglo-Eastern / Merchant Navy? (Please write in not more than 50 words)

Your idea about sea life : (Please write in not more than 50 words)

AESM Entry Examination Centre : * _____ (Please select any one from given centres)

- | | | | | | |
|------------|-------------|--------------|----------------|----------------|--------------|
| 1.Agra | 2.Ahmedabad | 3.Bangalore | 4.Bhubaneshwar | 5.Chandigarh | 6.Chennai |
| 7.Dehradun | 8.Delhi | 9.Dombivli | 10.Gurgaon | 11.Guwahati | 12.Hyderabad |
| 13.Indore | 14.Jaipur | 15.Jalandhar | 16.Jamshedpur | 17.Kanpur | 18.Kochi |
| 19.Kolkata | 20.Lucknow | 21.Mumbai | 22.Nagpur | 23.Navi Mumbai | 24.Patna |
| 25.Pune | 26.Ranchi | 27.Thane | 28.Udaipur | 29.Vizag | |

Kindly E-mail the completed form to - : careers.sea@angloeasterngroup.com

Or you may post it to Anglo Eastern Ship Management (India) Pvt Ltd

303, 3rd Floor, Leela Business Park, Andheri Kurla Road, Andheri (East) Mumbai - 400 059 India

For queries call us : 022-61124433/34/35

Toll Free No. : 1800 209 2376

The form can be also be filled on-line at

<http://www.angloeasterncollege.com/applicationform.php?APPLICATIONFORM=SUBMISSION>

Visit our websites : www.angloeasterncollege.com and www.angloeasterngroup.com

5. Selection Procedure

The candidates aspiring to join Anglo-Eastern undergo a stringent selection process which comprises of the following stages :-

- ◆ Online / Written test
- ◆ Psychometric test
- ◆ Interview
- ◆ Medical Test by company doctor in accordance with DGS Rules
- ◆ Final Selection

Anglo-Eastern is one of the First in India to introduce online testing for its candidates, this was done to ensure that candidates have the benefit of giving tests from places nearest to their home town, thereby reducing the cost and time lost in travelling to the nearest metro. Also the online exam system is more secure with a centralized server containing the question database and 29 dedicated examination centers across the country which access the centralized server only for the period of the examination duration. Our service providers are professionals in conducting online tests and they ensure the sanctity of the tests is maintained at all times.



Stage 1 – Entrance Test

The application form can be filled online or sent in hard copy. The online test is of two hours duration containing questions on Electrical and Electronics Engineering knowledge (relevant to graduation BE semester subjects) , English, Aptitude, Space Relation, and General Knowledge. (For syllabus refer to our website www.angloeasterncollege.com)

Stage 2 – Psychometric Test

After the online written test, a psychometric test shall be conducted to ascertain that the candidate has the aptitude and personality for a career at sea.

Stage 3 – Interview

Short-listed candidates who pass the online written and psychometric test shall be sent an email giving them the date of the interview at the nearest metro. The interviews will be held on specific dates at Mumbai and Delhi, The candidate must present himself properly attired for the interview and carry with him original marksheets and certificates of Xth, XIIth and BE Marksheet and Degree certificates for verification. The interview gives weightage to Academic, Extra Curricular and all round personality of the candidate. The interview is held without prejudice and the selection is based only on merit.

Stage 4 – Medical Examination

Once the candidate has passed the interview, he is then directed to undergo a medical test through company appointed doctors. The medical reports are then forwarded to the Company. Eye Test will be carried out by the same doctor as per Director General of Shipping Medical Guidelines.

Stage 5 – Final Selection

On having qualified for the AESM / AEMA, joining letter shall be issued to the candidate. He/ she would need to make the payment of admission fees to confirm his/ her admission and the course fee.

6. Joining Instructions

1. You are required to communicate details of your arrival (mode/time of arrival along with number of persons accompanying) to campus by any of the following means:-
 - (a) Email - aema@angloeasterngroup.com
 - (b) Fax - 02148- 226848
 - (c) Phone - Duty Warden 9223591268 / Duty Security Supervisor 9223591271
2. College transport will be available from Karjat station between 0900h and 1500h on the reporting day. Cadets arriving beyond these timings are to make their own arrangement to arrive at campus. Auto Rickshaws are readily available at the station. The campus is located about 7.5 km from station and the nearest land mark is Village Khandpe. A route map showing approach guidelines for the Institute is enclosed in Appendix A.
3. Upon your arrival at the campus, the incoming formalities which include completion of all forms and campus counseling for cadets (with accompanying parents/guardians) will be carried out. These activities would only be conducted till 5 PM.
4. There is no accommodation facility at campus for any accompanying parent/guardian at campus. However there are hotel accommodations available at Karjat, the list of hotels is enclosed in Appendix B.
5. You are required to arrive in the campus properly attired.
6. You will be briefed about your safety and security in campus on your arrival.
7. You are advised not to bring any expensive item / gadget to the hostel. Mobile phones with camera are not permitted in the campus. Also Electrical appliances such as kettles, hot plates, music systems etc, are prohibited in campus. AEMA shall not be responsible for the loss of any items.
8. Nominal amount of cash is allowed, just enough for trips during shore leave and for return home. There are major banks ATM available at Karjat. You are advised to restrict the items to be brought by you to the campus as per the list given in item 10 below. The list of books and items supplied at the campus is placed at Appendix C
9. You will be required to make own arrangements to meet the following expenditure during your training period at AEMA.
 - ◆ Expenses incurred for any specialized / prolonged medical treatment. Parents will be informed at the earliest of any contingency. Cadets are covered under medical insurance policy during their stay at campus.
 - ◆ Expenses to and fro home journey, whenever such journey is made and during shore leave.
 - ◆ Any miscellaneous personal expenditure.

10. You are required to bring the following items at the time of joining –

- i. Three sets of civilian clothes for personal use (The requirement to wear would be minimal only when returning back home after completing a semester. The liberty/shore leave, whilst in the campus, is in uniform. Cup-board space is limited to each cadet).
 - ii. Three plain black trousers, three full sleeve plain white shirts and one terry cotton black tie for day to day use till such time the uniform is supplied.
 - iii. One pair of plain black leather shoe. At least two sets of P.T. rig (White shorts, plain white T-shirt with collar, white socks, Pre-dominantly white sports shoes). Girl students may wear white / black slacks in lieu of shorts. Sufficient number of black cotton socks to be carried.
 - iv. Items of personal hygiene / Toiletries, including at least 6 pcs of white handkerchiefs.
 - v. Sufficient under garments.
 - vi. Sufficient warm wear for the winter months including Black full sleeve sweater
 - vii. Black shoe polish
 - viii. One pocket flashlight with sufficient batteries.
 - ix. One working Alarm clock.
 - x. Rain Protective Gears (Umbrella, Raincoats, Rainy shoes but black in colour)
 - xi. Night suits - Pyjama and tops - 2 nos.
 - xii. Sewing kit
 - xiii. Sikh cadets are to carry proper black/white patkas for informal/ sportswear. Patkas with slogans/designs are not permitted..
11. At least, 12 copies of passport size & 4 stamp size (3 x 3 cms) colour photographs in white shirt (with Tie) in a light background must be carried by the candidates. Please ensure that the photographs have the front face and both ears visible. It is not permissible to take photographs with Glare glasses, Caps or other head covering. Turbans permitted if normally worn.
12. Certificates - 10th and 12th Mark sheet, 12th Passing certificate, School leaving certificate, All semester mark sheets for BE/ B Tech AICTE approval certificate, Degree / Provisional Degree certificate, Proof of age. Medical report, all in originals and 6 copies to be submitted to the academy. 2 copies submitted should be attested by the school/college/university who has issued the certificate.
13. Candidates are requested to carry at least 4 extra photocopies of the documents and to maintain a copy at home.
14. Hostel residence is compulsory. Movement outside campus is normally restricted over weekends subject to performance / behavior during the week on passes issued by the Officer In-Charge.
15. Please ensure passport application formalities are completed prior joining the academy, as delays related to passport and leave request for same will result in loss of attendance. DGS stipulates 90% attendance requirement.

16. Since attendance is a strict requirement under DG Shipping, we strongly advise students to desist from requesting any leave during their stay in Campus. You are also requested to inform your parents not to make leave requests similarly. Granting leave will be at the discretion of the management and will be on a case to case basis. A cadet when granted leave from campus, on extreme emergency/compassionate grounds, will be issued a leave slip prior to leaving the campus. The leave slip would have details regarding the leave date he is proceeding and the date that he is required to report back. It would be mandatory for the cadet to produce the leave slip back on reporting with an endorsement by parents/guardian. This is only to ensure the safety of the cadet and also validation of the leave availed.

17. Parents/ Guests are permitted to visit over weekends. Meetings are to take place in the Admin Block/Guest room only with the prior approval of the Warden. Guests are not permitted to visit student's cabins except on the first day of reporting.

18. It is a DGS requirement for each cadet to swim at least 50 meters non stop without any floating aids. So kindly ensure you are capable of complying with this requirement. However institute will be providing training in swimming.

19. During the period of training in AEMA, no student is allowed to park / commute on his personal vehicle, within the campus. Other general rules and regulation with regard to behavior are placed in Appendix D

20. Cadets will be issued an ID Card on reporting at the AEMA. They would be required to wear it on person when in uniform (for classes) and whilst proceeding out on liberty/shore leave. The ID Card would need to be surrendered on completion of training at AEMA.

21. Candidates are advised to take the following Vaccine positively prior joining and produce doctors certificate :-

- Chicken Pox vaccine in case you have never been affected by Chicken Pox.
- Hep- B Vaccination
- TT Injection

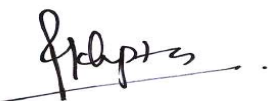
22. In case of any difficulty in contacting any of the personnel or any other clarifications, the following can be contacted :-

(a) Warden - **9223591268 / 9223497224**

(b) Administrator - **9225631316**

(c) HOD (Engg) **9222281921**

(d) Principal – **9223591274**



Capt. Pawan Kumar Gupta

Principal



Items supplied by AEMA during joining

A. Uniform

S. No.	Description	Quantity
1	Black Terrykot trousers with zip, back pocket double pleat - 2 side cut	3 nos.
2	White Terrykot half-sleeve shirts with two front pockets and holes for epaulettes	3 nos.
3	White Terrykot shirts full-sleeves with single front pocket and holes for epaulettes	1 no.
4	Orange boiler suits- long sleeves for Workshop	3 nos.
5	Black Terrykot ties - 5 cm wide (same colour & cloth as item 1)	1 no.
6	White uniform peak-cap (plastic) with cap band and zari badge (not for sikhs)	1 no.
7	Cadets Epaulettes with full stripes	1 no.
8	Black cotton socks	4 pairs
9	Swimming trunks	1 no.
10	Coat Hangers (Plastic)	6 nos.
11	Black Shoes	1 pair
12	Ked (Sports shoes)	1 pair
13	Black Safety Shoes	1 pair
14	Leather Hand gloves	2 pairs
15	Helmet, with adjustable straps	1 no.
16	White Pagdi cloth for Sikhs	1 no.
17	Sports wear	1 no.
18	Black AEMA Belt.	1 no.

B. Linen

S. No.	Linen	Quantity
1	Cotton Turkish Bath-Towels	2 nos.
2	Cotton Turkish Hand-Towels	2 nos.
3	Cotton Bed sheet, Single Bed	2 nos.
4	Pillow cover	2 nos.
5	Blanket	1 nos

C. Stationary and Charts/

S. No	Stationary	Quantity
1	A4 Size soft Cover books 156 Pages or files with loose sheets	4
2	Handouts	1 each
3	Practical Note Book A4 Size soft Cover 100 Pages (One Side ruled & One Side blank)	6

The Institute will issue relevant text books/ handouts on Marine Electrical, Control Engineering and Basic Ship Knowledge

7. Facilities at AEMA

Boarding and Lodging

Being a fully residential programme, lodging facilities for the cadets comprise of twin / triple sharing rooms with presence of a duty warden, duty instructor and medical supervisor. Food served is of mixed cuisine. The diet is well balanced and the food is wholesome.

Workshop and Laboratory

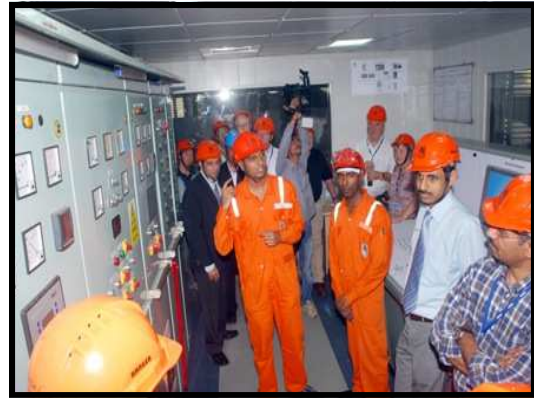
Well-designed and fully equipped Workshops are provided for engineering and nautical cadets. The workshops are equipped with lathe machines, shaping machines, milling machines, welding and gas cutting equipment, plumbing and carpentry equipment, bench and pipe fitting equipment, electric and electronic controls, hydraulics and pneumatics trainer, to impart in-house training to cadets in the use of various machines and equipment. Deck cadets are also required to undergo some basic workshop training. AEMA follows a very high standard of Safety and any candidate found to be flouting the safety norms will be reprimanded. A upgraded Electrical Lab has been recently commissioned to enhance the knowledge delivery.

Ship Handling Simulator

The Nautical cadets are given hands on training for steering practice on the Bridge simulator besides functioning of Navigation equipment like Radar, Echo Sounder, Electronic Charts Display is demonstrated to supplement the theory with practical. ETOs are also introduced to bridge Equipments in the Simulator and Navigation Bridge at AEMA.

Library

AEMA campus has a well-equipped Library with technical books on all subjects to enhance the knowledge of the students and recreational books for their reading pleasure. An E-library which allows them access to the in-house Knowledge Management system and the MEETS STCW programme which has been specially designed to cater to their onboard training.



Recreation

Time is allowed for recreation, which is today equally important for overall growth, and as a part of the training. AEMA offers games like table tennis, basketball, football, volleyball, badminton, swimming, etc. Recreation room with TV and indoor games allow the cadets to socialise and unwind themselves at the end of the day. A well equipped Gymnasium allows cadets to work out and keep themselves bodily fit.



Laundry Service

There is a bi-weekly laundry service for uniforms, sports wear, workshop attire and linen. The cadets will be instructed on the days of collection and delivery. There is also a local laundry service which the cadets may utilise for their personal clothes, the cost for this will be borne by the cadets themselves. In addition there is an in-house launderette with washing machines and dryers available for meeting daily washing requirement.



Kiosk

The Anchorage is an in-house kiosk at AEMA where eatables, snacks etc can be purchased on cash transactions. The timings when the kiosk is open are 1200 -1300 and 1700 – 1830 hrs.



Computer Lab

AEMA has a state of the art, fully equipped computer lab with internet for training the cadets in the use of Computers and IT. The cadets are allowed to use the computers and internet for educational purposes and to make various projects as a part of their training. They are also permitted for personal email/netsurfing use during leisure hours.

Teaching Aids

Each classroom is provided with Laptops, projectors, audio and visual aids to promote innovative teaching methods. Video training films on relevant subjects are screened regularly.



Ship Visits

At AEMA we believe that it is essential to support the classroom teaching with practical training in order to boost the understanding of any subject. With this aim in mind, a number of ship visits are arranged for the cadets during their Pre-sea Training time to enable them to see and experience the real thing, and to enhance their understanding of the construction and operation of various ships and their equipment.



Self Study

Self study and preparation time is allowed for cadets to assimilate the subjects, and the Duty Faculty/Instructor are available to assist with any difficulties. Self Study is important for cadets to catch up on the daily studies.

Other Activities at AEMA:

- ◆ Mock-up drills on various situations (emergency evacuation, boat drill etc)
- ◆ Safety procedures (Safety Inspection, Near Miss Reporting, Incident Investigation)
- ◆ Project assignments
- ◆ Physical training
- ◆ Steering practice for Nautical Cadets
- ◆ Comprehensive Workshop Training for Engineering cadets
- ◆ Star recognition
- ◆ Etiquette, table manners and social graces
- ◆ Elocution
- ◆ Lookout and watch keeping procedures
- ◆ Audio-visual films on Safety and other aspects of Ship board routines
- ◆ Computers - software familiarisation
- ◆ Games - indoor and outdoor/recreation/swimming
- ◆ Soft skill training
- ◆ Public Speaking



8. Standing Rules during Your Stay at AEMA

Students will be informed of the routine and activities through the following:

- ◆ Institute Orders.
- ◆ Standing Rules for Classes & Workshop
- ◆ Leave Rules
- ◆ Library Rules.
- ◆ Announcements and General Notices.
- ◆ Student should strictly follow Computer ethics.

The following are initial orders on joining and additional or amended orders will be issued from time to time.

◆ **Institute Orders**

1. It is compulsory for all students to take part in P.T., indoor and outdoor games, swimming, parades, divisions or any other co-curricular activities.
2. Students must carry out all written/verbal orders of authorities/cadet appointments promptly.
3. Senior officers of AEMA will be accessible to students normally with the permission of warden / faculty members. However, in case of an emergency, anyone can be contacted.
4. All activities and routine must be carried out smartly and punctually.
5. Wearing Uniform is compulsory at all times. Uniform must be clean, ironed and worn correctly.
6. Students are to refrain from carrying any medicines at the time of joining. All medicines will be issued at AEMA as necessary, under the prescription of medical officer. If students are reporting to AEMA campus with medicines due existing prescription, they are required to declare the same at the time of joining/ reporting to campus and also submit the prescription which should be from a certified medical practitioner.
7. Smoking, chewing of tobacco, consuming of alcohol or drugs is strictly forbidden during your training period. Defaulters will be dealt with severely and will result in suspension / removal from training. Trainees will be subjected to unannounced random drug and alcohol tests.
8. Sikh Students shall have their hair, beard groomed and secured properly. All the other Students are to remain clean- shaven.
9. Students will not leave hostel without prior permission. Unauthorized absence from classes / workshop / hostel will be dealt with severely and may result in suspension and / or serving of Back Time. Back Time means extra time to be put up beyond 8 months for disciplinary reason / other restrictions as decided by the Disciplinary Committee.
10. During the period of training in AEMA, no student is allowed to park / commute on his personal vehicle, within the campus.
11. Students are strictly prohibited from assaulting anybody physically or inflicting injury in any manner. Also they are prohibited from using abusive language, catcalling, shouting, disorderly behaviour, misdemeanour and misconduct reflecting lack of disciplined behaviour. All the above will result in disciplinary action.

12. Ragging of a junior student or students of their own batch is a cognizable offence and as such is punishable under the law. Apart from any other punishment under the law of the land, students are liable to be expelled from training if found guilty of the same.

13. Students will be asked to pay for any damage caused by him / her to the property of AEMA

14. Mess timings and decorum to be strictly followed at all times

15. Hostel rooms must be kept clean at all times. Same will be subject to regular inspections. If rooms found in unsatisfactory condition it will invite punishments.

16. Health, Safety and Security guidelines will be advised to all GMEs on joining. GMEs will be required to sign "Safety and Security Declaration" which bars them from going close to any water body (river, lake or reservoir), mountains, waterfalls and dense forest area.

◆ **Standing Rules for Classes & Workshop**

17. Attendance at Classes and Workshop is compulsory. Under no circumstances will a student absent himself/herself from classes/workshop except with proper permission. 90% attendance in classes of each subject and 100% in workshop is mandatory in order to appear for the Examination. Period of absence includes time spent on unscheduled leave / minor ailments etc. or any other kind of absence from the class except hospitalisation.

18. Students returning to hostel during normal working hours of the Institute / Workshop must take permission from Course in Charge and verbally report to the Hostel Warden immediately.

◆ **Leave Rules**

19. Students are granted leave during periods of vacation, which is declared by the Institute.

20. Written requests for late pass up to 1800 hrs (after class hours) should be made to the warden.

21. Students absent / away from the training in excess of the permitted leave without permission may lose credit marks / be debarred from appearing in the examinations / be removed from the training on disciplinary grounds.

22. Students may be granted leave on medical grounds on the recommendation of the Medical Officer

23. All applications must be addressed to the Head of Department (HOD) and forwarded through the class faculty / instructor in-charge and Hostel Warden.

24. The cadets are generally permitted shore leave in the city to meet relatives, friends and have an outing on Sundays subject to individual performance. While on shore leave, cadets are expected to behave like officers and not to imbibe alcoholic drinks or drugs of any type. Consumption of tobacco products and cigarettes on the premises or during shore leave is strictly forbidden. Cadets found consuming or in possession of any kind of prohibited items / contraband will be summarily removed from training.

25. In the interpretation of these rules, the Management's decision will be final.

◆ **Library Rules**

26. Library Rules in force shall be displayed in the library.

◆ **Student should strictly follow Computer ethics.**

27. Student should not use computer to harm other people. A cyber complaint can be booked for abusive chats and harassment. Students should comply with Net Lab regulations and should not download from unauthorized websites, transfer system software, download copyrighted material.

9. Fee Structure

Fee structure for ETO - Batch III : 2014

Particulars	Gross fees
Fees	Rs.
Admission fees	25,000
Course Tuition fees	1,40,000
<i>Sub-total</i>	1,65,000
Other charges	
Uniform, books, linen etc	25,000
Boarding/Lodging & other amenities	1,10,000
Caution deposit*	15,000
<i>Sub-total</i>	1,50,000
Grand Total	3,15,000
Charges payable to other institutes on admission	
STCW Safety Course (PSSR & EFA) and OTFC Fees **	11,000
STCW Safety Course (FPFF & PST) and CTFC Course Fees***	14,270



Please refer to the Detailed Fees Structure sent after the selection .

Note:

- ◆ Cost of Personal laundry, Telephone, Passport will be directly borne by the candidates,
- ◆ The company will cover medical expenses through group insurance for Rs.100,000/-. Any expenses over and above will be borne by the candidate,
- ◆ * Refundable at end of the course after adjustment for damages, breakages extra courses & accommodation (as agreed) etc and will be remitted directly to the candidates account.
- ◆ ** Course conducted at AEMA (EFA & PSSR = Rs 4000), and OTFC = 4000 + 3000 for accommodation.
- ◆ *** Courses conducted at other institutes : FPFF & PST = Rs 7000 and CTFC 4270 + 3000 for accommodation (if provided). AEMA facilitates payments for these courses and may adjust transportation expenses from caution deposit as applicable.



Particulars	Rs.
Advance fees #	50,000
Includes Rs. 25000/- admission fees and Rs. 25000/- towards Uniform, Books, Linen, CDC fees etc.	
Draft to be made in the name of “ Anglo Eastern Maritime Academy ” payable at <i>Mumbai</i>	

Admission will be confirmed only upon receipt of this fee and this fee is Non- Refundable. To be paid on confirmation of Selection

Particulars	Rs.
Course Tuition fees	1,40,000
Boarding/Lodging & other amenities	1,10,000
Caution deposit	15,000
Total fees to be paid: Rupees Two lakhs Sixty Five Thousand	2,65,000
Draft to be made in the name of “ Anglo Eastern Maritime Academy ” payable at <i>Mumbai</i>	

Course Fees : To be paid before the 1st of June 2014.

Candidates have to pay the Course Fees as per schedule to be enrolled into the course.

Particulars	Rs.
STCW Safety Course (PSSR & EFA) and OTFC Course Fees	11,000
STCW Safety Course (FPFF & PST) and CTFC Course Fees	14,270
Total fees	25,270
Above fees to be paid vide a separate draft in the name of “ Anglo Eastern Maritime Academy ” payable at <i>Mumbai</i> .	
<i>The fees for the above will be paid by the institute on the behalf of the candidate and balance (if any) will be refunded on the completion of the course and Excess (if any) has to be paid by the candidate.</i>	

STCW Courses Fees : To be paid before 1st June 2014.

While submitting your draft please remember to write you name behind the draft in pencil and retain a copy of the draft. If candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the Refund Policy stated here.

Towards an Enriching Sea Career with Anglo Eastern



Apply to careers@angloeasterngroup.com

Refund Policy

If the candidate withdraws from the course or is expelled from the institute the following amounts are non refundable -

NON REFUNDABLE AMOUNTS

Case 1. Prior to his joining the academy:

Particulars	Rs.
Admission fee	25,000
Advance for Uniforms, books, Linen etc.	25,000
Any other cost incurred by AEMA	

Case 2. After Joining AEMA:

Particulars	Rs.
Admission fee	25,000
Advance for Uniforms, books, Linen etc.	25,000
Tuition fees: First Semester *	1,35,000
Tuition fees: If also in Second Semester *	Not Applicable
STCW course fees	As applicable
Boarding and Lodging	@ Rs. 1000/- per day in campus

Note :

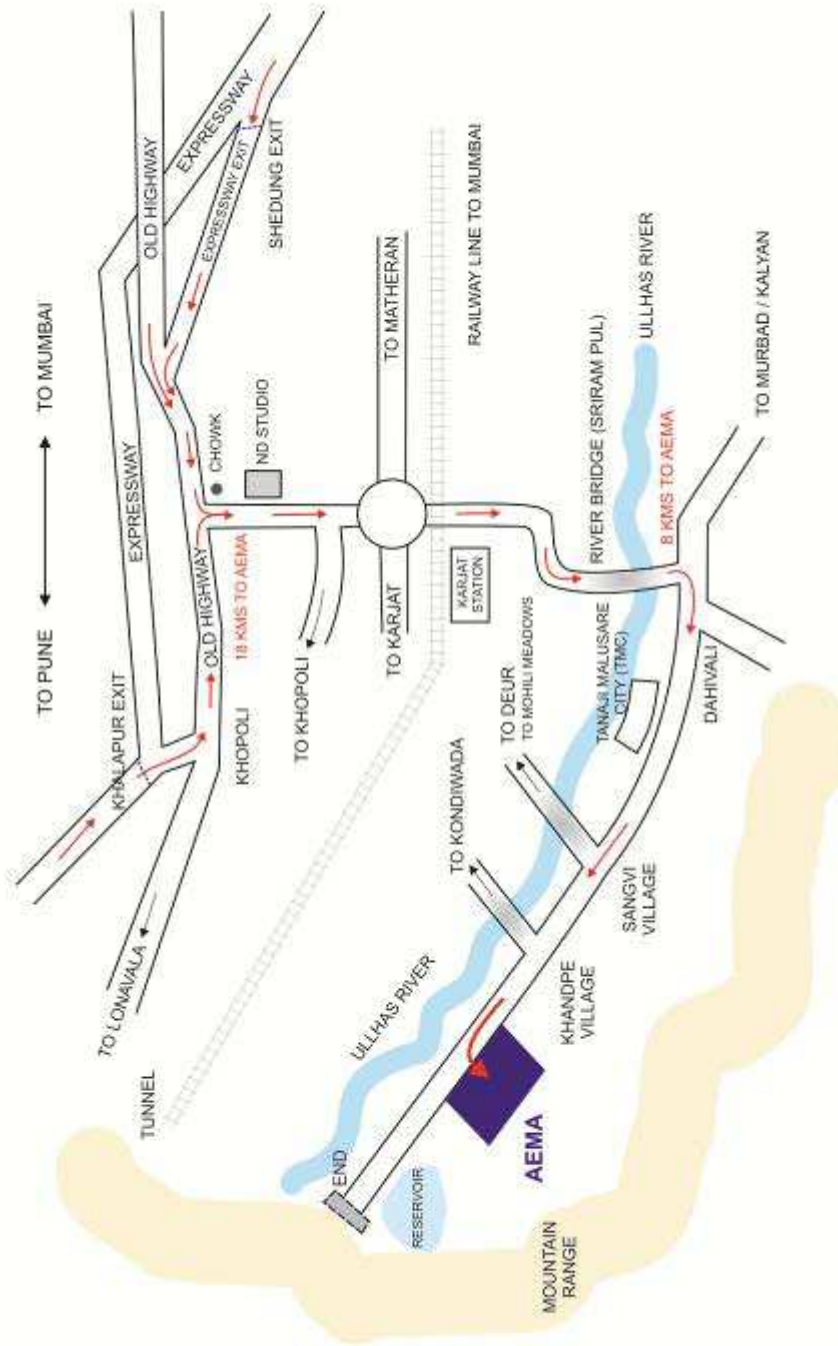
- ◆ *Tuition fees will not be refunded if the cadet has attended even for one day of that respective semester.
- ◆ The caution deposit of Rs 15,000/- will be refunded one month after completion of course, after adjustment for damages, breakages etc.
- ◆ **The final amount for a refund will be solely at the discretion of the Principal and the Management on a case to case basis.**
- ◆ **For ETO candidates, course will be considered of First Semester only.**



Hotels Near AEMA campus at Karjat

Sr. No.	Name	Address	Room Type	Rate	Per Day	Contact No.	Contact Person	Distance From Campus
1	Royal Garden Karjat	Chowk- Karjat-Murbad Highway, Nanamastar Nagar, Mudre (BK), Karjat- Raigad, Pincode:-410201	Deluxe Room Non AC	Rs 1040/- 2 Person Staying	Rs. 1040/ -	02148/222704, 9326106060		9 KM
			Ac Deluxe	Rs. 1248/-	Rs 1248			
			Suit Room Non AC	Rs. 2200/- 4 Person Staying	Rs. 2200/ -			
			AC Room	Rs. 2750/-	Rs. 2750/ -			
2	Mohili Meadows Resort	Mohili Villege, Tal- Karjat, Dist Raigad. Pincode-410201. in- of@mohilemeadowsresort.com www.mohilimeadosresort.com	Deluxe Room	Weekdats- Rs 5500 for couple Including Food 12 PM To 10 AM Weekends Rs 6500	One Day Picnic 750 Rs per person Including food	9225853977/ 022-61205015/16/17	Dipak	5 Km
3	Dr. Modi's Resort	At- Post Kirauli, Villege Wanjale, Tal-Karjat, Dist- Raigad, Pincode-410201, Email- info@drmodisresort.com Website: www.drmodisresort.com	Double occupancy	Rs 4000/- Breakfast, Lunch & Dinner,	650 Rs/- Breakfast, Lunch Tea.	9975070423	Porohit	11 Km
			Single Occupancy	Rs 3500/- Minimum				

ROUTE PLAN TO ANGLO-EASTERN MARITIME ACADEMY





ANGLO - EASTERN MARITIME ACADEMY

LOCATION MAP



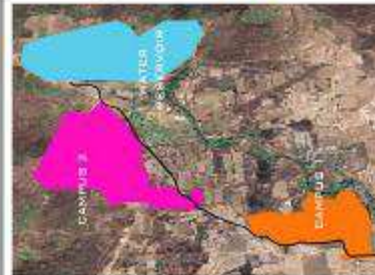
KARAIKAL IS ONE OF THE DISTRICTS OF MAHARASHTRA. IT IS ONE OF THE DISTRICTS OF THE WESTERN COAST OF INDIA. THE DISTRICT OF KARAIKAL IS BOUNDED BY THE ARABIAN SEA TO THE WEST, THE DISTRICT OF RAJASTHAN TO THE NORTH, THE DISTRICT OF GUJARAT TO THE EAST AND THE DISTRICT OF KARNATAKA TO THE SOUTH.

KARAIKAL IS A CITY AND DISTRICT IN THE WESTERN COAST OF INDIA. IT IS ONE OF THE DISTRICTS OF MAHARASHTRA. IT IS ONE OF THE DISTRICTS OF THE WESTERN COAST OF INDIA. THE DISTRICT OF KARAIKAL IS BOUNDED BY THE ARABIAN SEA TO THE WEST, THE DISTRICT OF RAJASTHAN TO THE NORTH, THE DISTRICT OF GUJARAT TO THE EAST AND THE DISTRICT OF KARNATAKA TO THE SOUTH.

ROAD MAP



CAMPUS MAP



PLOT AREA

- CAMPUS 1 ... 19.4 ACRES
- CAMPUS 2 ... 33.6 ACRES

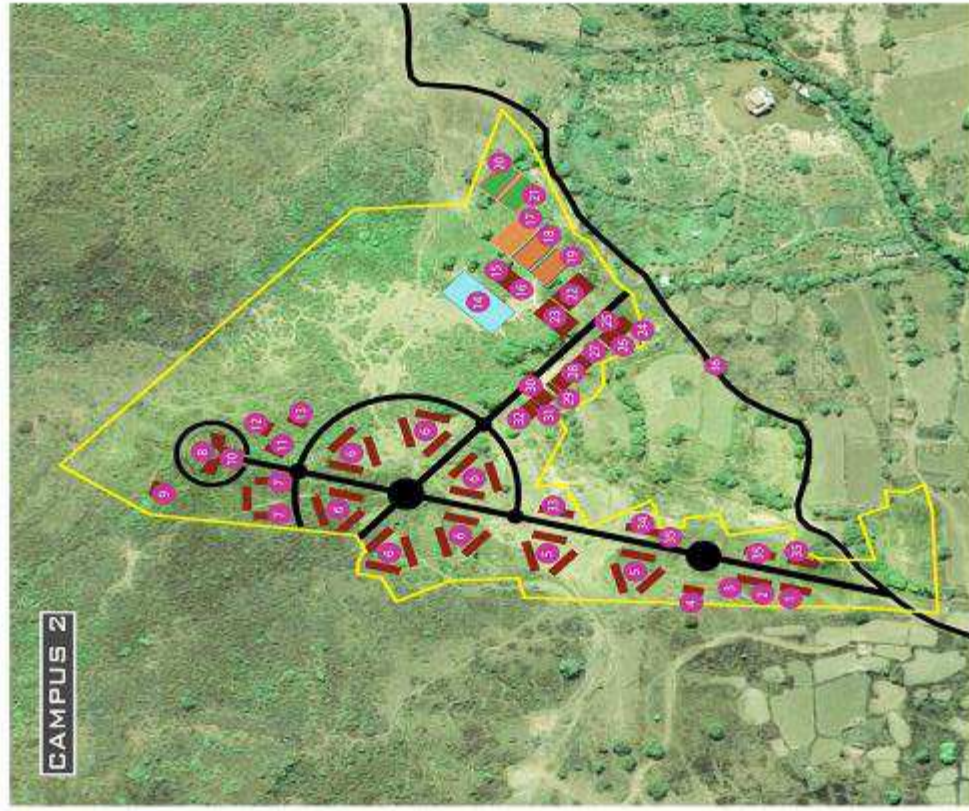
CAMPUS 1 LAYOUT PLAN

- 1. ULHAS RIVER
- 2. MAIN ROAD
- 3. MAIN ENTRANCE
- 4. SIDE ENTRANCE
- 5. PARADE GROUND
- 6. MAST
- 7. ACADEMIC BLOCK
- 8. ADMIN. BLOCK
- 9. AUDITORIUM
- 10. HOSTEL 1
- 11. HOSTEL 2
- 12. PRINCIPAL'S BUNGALOW
- 13. HOSTEL 3
- 14. GYMNASIUM
- 15. CLUB HOUSE
- 16. LANE 1
- 17. LANE 2
- 18. CHATTAU
- 19. BOAT JETTY
- 20. BOAT DAWG
- 21. FORECASTLE
- 22. WHEEL HOUSE
- 23. KITCHEN
- 24. PARKING AREA
- 25. SWIMMING POOL
- 26. LIBRARY
- 27. FACULTY QUARTERS
- 28. INSTRUCTOR'S QUARTERS
- 29. BASKETBALL COURT
- 30. BADMINTON COURT
- 31. DINNER AND DRESS BLOCK
- 32. PLAYGROUND
- 33. LIGHTHOUSE
- 34. ATHLETIC GROUND
- 35. SWIMMING POOL
- 36. LIBRARY
- 37. STRAM
- 38. SIDE ROAD
- 39. INTERNAL ROAD
- 40. GENERATOR ROOM

CAMPUS 1



CAMPUS 2



- 1. ADMIN BLOCK
- 2. CONFERENCE ROOM
- 3. PROJECT ROOM
- 4. SICK BAY
- 5. CLASSROOMS
- 6. HOSTEL ROOMS
- 7. FACULTY QUARTERS 1
- 8. AUDITORIUM
- 9. PRINCIPAL'S BUNGALOW
- 10. LIBRARY
- 11. SECURITY ROOM
- 12. FACULTY QUARTERS 2
- 13. FACULTY QUARTERS 3
- 14. POOL
- 15. CLUB HOUSE
- 16. INDOOR GAMES
- 17. BASKETBALL COURT
- 18. VOLLEYBALL COURT 1
- 19. VOLLEYBALL COURT 2
- 20. TENNIS COURT 1
- 21. TENNIS COURT 2
- 22. KITCHEN
- 23. DINING AREA
- 24. ELECTRIC ROOM
- 25. WORKSHOP
- 26. FIRE FIGHTING ROOM
- 27. LAUNDRY
- 28. INSTRUCTOR'S SITTING AREA
- 29. CORROSION PROTECTION ROOM
- 30. NAVIGATION LAB
- 31. HOT WORK AREA
- 32. WORKSHOP AREA
- 33. COMPUTER LAB
- 34. ADMIN BLOCK 2
- 35. DIRECT. AREA
- 36. SIDE ROAD

CAMPUS 2 LAYOUT PLAN